

Whitehouse

March 16, 2023

WHITEHOUSE COUNCIL AGENDA

March 21, 2023

6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 635995669#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page, please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, March 21, 2023, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer:
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the March 7, 2023 Council Meeting
- VI. Adoption of Bills Dated March 16, 2023, the Addendum Bills Dated March 21, 2023 and the February 2023 Financial Statements
- VII. Introduction of Persons to Appear Before Council
 - A. Request for Kids Athletic Camp, June 12-15, 2023
 - B. Request for South Fork Duathlon for May 17, 2023
 - C. Request for Whitehouse Multisport Festival for June 24, 2023
- VIII. Committee Reports
 - A. Report on the March 14, 2023 Committee of the Whole Meeting
 - B. Report on the March 21, 2023 Charter Revision Commission Meeting
- IX. Report of the Mayor
 - A. Recognition of Eagle Scouts

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571

Phone 419-877-5383 . Fax 419-877-5635

whitehouseoh.gov

- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
 - A. **Ordinance 4-2023:** Amending Whitehouse Municipal Code Section 186.02, Purpose of Tax; Rate and Whitehouse Municipal Code Section 186.02, Effective Date, of the Codified Ordinances of the Village of Whitehouse Regarding Municipal Income Tax
- XVI. Resolutions
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

At 6:30 PM Mayor Don Atkinson called the meeting to order.

ROLL CALL: Richard Bingham, Rebecca Conklin Kleiboemer, Bob Keogh, Steve Connelly, Mindy Curry, and Louann Artiaga,. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Planning Administrator Tiffany Bachman, Police Chief Allan Baer, Fire Chief Joshua Hartbarger, Clerk Susan Miller, Wendy Gehring, Julie Studer, Dale E. Sampson, Katie Kuntz-Wineland, Dan Rauch, Michelle Myerholtz, Rob Casaletta, David and Sharon Prueter, and Karen Gerhardinger.

Council prayer was given by Clerk Susan Miller.

Motion by Richard Bingham, seconded by Mindy Curry to approve the minutes of the February 21, 2023 meeting. 6 ayes

Motion by Louann Artiaga, seconded by Richard Bingham to approve the bills totaling \$53,294.73 dated March 2, 2023, the Addendum bills totaling \$53,547.12 dated March 7, 2023 and the January 2023 Financial Statement. 6 ayes

Motion by Mindy Curry, seconded by Richard Bingham to approve the Cherry Fest 10K/5K/1K Walk/run, Kids 1K Run and Wild Walk on June 9, 2023 from 5:00 - 10:00 PM with Safety Services Assistance benefitting Nature's Nursery. 6 ayes

Mayor Don Atkinson nominated Allan Baer as the Chief of Whitehouse Police.

Motion by Mindy Curry, seconded by Rebecca Conklin Kleiboemer to approve the appointment of Allan Baer as the Chief of Whitehouse Police. 6 ayes

Mayor Don Atkinson proclaimed the month of March as Developmental Disabilities Awareness Month.

Michelle Myerholtz of the Department of Developmental Disabilities and Dale Sampson on Bittersweet Farms were recognized for assisting and advocating for those with developmental disabilities.

Motion by Richard Bingham, seconded by Rebecca Conklin Kleiboemer to authorize the Solicitor to prepare legislation Determining that Certain Miscellaneous Personal Property Used by the Police Department and Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law and declaring an emergency. 6 ayes

Regular

March 7,

23

Mayor Don Atkinson asked for Citizen Comments pertaining to Agenda items. There were none.

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to accept, as previously authorized, Ordinance 3-2023 Amending the Organizational Chart of the Village of Whitehouse, Lucas County, Ohio and Establishing New Positions and Eliminating Other Positions Within the Village at its first reading and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to suspend the rules and to have the second and third reading of Ordinance 3-2023 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to accept Ordinance 3-2023 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Richard Bingham to accept, as previously authorized, Resolution 5-2023 Determining that Certain Miscellaneous Personal Property Used by the Police Department and Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law at its first reading and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Richard Bingham to suspend the rules and to have the second and third reading of Resolution 5-2023 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Richard Bingham to accept Resolution 5-2023 and to pass said Resolution and declaring an emergency. 6 ayes

Other items discussed:

- Union Cemetery District, revenue, expenses, balance, Clerk/Treasurer Tiffany Bachman closed 2022, wet weather challenges, Keifer excavating opening and closing graves, 2024 Budget, May 8, 2023 Joint meeting at 5:30 PM, inside millage, receive funds March of the following year, projected deficit, .46 mills = \$206,000/year, year-end balance \$100,000 for 2023, Carryover has to fund until March when funds are received, next meeting March 20, 2023 at 5:30 in Whitehouse Chambers
- Tree Commission, 335 trees trimmed in Steeplechase, several trees topped by homeowners - a violation, publish Tree Ordinance in the next newsletter, Horsechestnut tree fungus Treatment \$110/year/tree, remove trees and replace, Arbor Day first Friday in May, First Energy saplings and volunteers, Growth Award, Scavenger Hunt for trees, Tree Maintenance Seminar end of March beginning of April, Canopy grant tree list, Review Tree Ordinance, Woody Warehouse in Indiana supplier of Canopy trees

Regular

March 7,

23

- Thank you Rebecca Conklin Kleiboemer and Richard Bingham for your help on Committees
- Personnel Committee, Grievance by Ashley Kunesh against Whitehouse for termination, Chair Rebecca Conklin Kleiboemer, violated Whitehouse Police Department policies, Kunesh recounted events, Community perception of policing, termination upheld, not sufficient evidence to overturn
- Michelle Myerholtz from the Department of Developmental Disabilities and Dale Sampson from Bittersweet Farms spoke on helping people with developmental disabilities reach their full potential, importance of recognizing those who advocate for those that cannot advocate for themselves
- Council approved .5% tax increase to go on the ballot, Citizen's Committee - Rob Casaletta, Wendy Gehring, Phil Whaley, Ed Kaplan, Daniel Rauch, Dave Riggerbach, Wayne King, send recommendations for the committee to the Mayor, looking for Citizens with school aged children, Committee is to educate the community, 50 years since there has been an increase to the general fund, staff cannot tell voters how to vote, but Council can speak freely
- Committee of the Whole meeting next Tuesday, chickens, refuse/recycle bin enforcement, State Route 64 pedestrian bridge and trail
- Citizen's Police Academy Thursday at 6:00 PM
- Congratulations Chief Allan Baer
- Bridge project rejected bid, request additional funding, additional funding approved, Village Crews cutting back brush along the Wabash Cannonball Trail
- Standing water on sidewalks, drainage issues in Westwyck, 8-10 basements flooded - 2 with sewage
- Whitehouse and Waterville Fire Associations will hold a raffle benefitting the Jim Bergfeld family

Motion by Bob Keogh, seconded by Richard Bingham to adjourn at 7:20 PM. 6 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS

3/16/2023

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
AW Regional Chamber of Commerce	Administration	\$249.00	\$249.00	Annual Membership
Allan Baer	Police	\$99.53	\$99.53	Employee Reimbursement
Bound Tree	Fire	\$199.08	\$199.08	EMS Supplies
Carol King	Water	\$50.42	\$50.42	Utility Refund
Charter Communications	Police	\$144.21		Internet
Charter Communications	Fire	\$137.56		Internet
Charter Communications	Parks	\$106.98		Internet
Charter Communications	Maintenance	\$209.08		Internet
Charter Communications	Life Squad	\$137.55		Internet
Charter Communications	Water	\$104.54		Internet
Charter Communications	Sewer	\$104.54	\$944.46	Internet
Christine Fouty	Police	\$21.49	\$21.49	Employee Reimbursement
Dallas Paul	Econ Development	\$1,250.00	\$1,250.00	Economic Development
Four County Career Center	Fire	\$36.00	\$36.00	CPR Cards
Heban, Murphree & Lewandowski	Police	\$1,998.00		Prosecutor Charges
Heban, Murphree & Lewandowski	Police	\$2,330.00		Law Director Charges
Heban, Murphree & Lewandowski	Administration	\$640.00		Law Director Charges
Heban, Murphree & Lewandowski	Sewer	\$112.50	\$5,080.50	Law Director Charges
Independence Health Employer Services	Fire	\$483.50	483.5	Testing
Inland Green Capital LLC	Administration	\$19,601.92	\$19,601.92	PACE Assessment
Jacob Barnes	Zoning	\$1,650.00	\$1,650.00	Zoning Inspection
Jam Small Engine Services	Fire	\$62.62	\$62.62	Parts
Kleinfelder	Capital Projects	\$1,283.75	\$1,283.75	2023 Street Resurfacing
Lyden Oil Company	Police	\$166.00		Oil
Lyden Oil Company	Streets	\$52.50		Oil
Lyden Oil Company	Parks	\$26.25	\$244.75	Oil
Marlin Capital Solutions	Fire	\$705.39	\$705.39	Toughbooks Payment
MA SI	Water	\$224.30	\$224.30	Water Sample Analysis
Menards	Parks	\$2,062.19		Supplies
Menards	Streets	\$13.83		Supplies
Menards	Sanitation	\$13.83		Supplies
Menards	Water	\$13.84		Supplies

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Menards	Sewer	\$13.84	\$2,117.53	Supplies
Mike Hill	Maintenance	\$100.00	\$100.00	Employee Reimbursement
NW Ohio Advanced Energy	Administration	\$4,313.27	\$4,313.27	PACE Assessment
Ohio Treasurer of State	Tax	\$23,574.54	\$23,574.54	Tax Refund
OTCO	Water	\$340.00	\$340.00	Training
Petty Cash	Administration	\$154.93		Reimburse Petty Cash
Petty Cash	Police	\$20.63	\$175.56	Reimburse Petty Cash
Reliance	Fire	\$99.95	\$99.95	Oxygen
Toledo Edison	Streets	\$77.82	\$77.82	Electric Charges
Traffic Stop Uniform Supply	Police	\$57.00		Uniform
Traffic Stop Uniform Supply	Life Squad	\$84.00		Uniform
Traffic Stop Uniform Supply	Fire	\$10.00	\$151.00	Uniform
Treasurer, State of Ohio	Fire	\$150.00	\$150.00	Fire Fighters Dependents Fund
Triotech	Police	\$101.25	\$101.25	IT Services
USABlueBook	Water	\$2,055.41	\$2,055.41	Parts
		\$65,443.04	\$65,443.04	



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Kid's Athletic Camp (We did this last year)
Coordinator/Contact Person: Shelita Watson
Address: 7721 Berndg Rd. Whitehouse OH 43571
Phone: (419) 410-3990 Email: beetreeyoga@gmail.com
FAX: _____
Event Date(s): 6/12 - 6/15 Event Hours: 9am - noon
Estimated Number of Attendance: 40
Brief Description of Event: yoga, karate, nature walks, agility, team building

Will the Event Use Signage/Attraction Devices? ☐ Yes ☒ No
Amplified Voice/Music? ☐ Yes ☒ No
Food/Beverage Sales? ☐ Yes ☒ No Alcoholic Beverage Sales: ☐ Yes ☒ No
Product Sales? ☐ Yes ☒ No Other (explain): _____
If YES to any of the above, please explain: _____

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

() Police Assistance () Streets Closed () Enclosed Shelterhouse (x) Pavilion () Other
Explain: _____

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

N/A
Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: _____ Total Amount Required per Employee: \$ _____/hr.
TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ _____

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Shelita Watson Date: 3/1/23

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571

Phone 419-877-5383 . Fax 419-877-5635

whitehouseoh.gov

AGREEMENT FOR VILLAGE SERVICES – SPECIAL EVENT

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign public safety officers to special duties, with such organizations, when, in the opinion of the Village Administrator, Chief of Police and Fire Chief, such duty serves the purpose of public safety, traffic control and the public welfare. Now, therefore, it is agreed by and between the parties as follows:

- The Chief of Police and/or Fire Chief shall assign public safety officers (police/fire personnel) to duty at:

- The police personnel shall at all times be under the control of the Chief of Police.
- EMS REQUEST: Requests for Emergency Medical Service (EMS) standby to supplement this event must be made to the Village Administrator no later than thirty (30) days from the date of the scheduled event. The Fire Chief, or his/her designee reserves the right to honor or reject these requests based upon EMS personnel availability and/or needs of the agency.
- The Fire Chief (or his/her designee) will assign personnel for EMS duty for the event. Fire personnel assigned to this event shall at all times be under the control of the Fire Chief.
- ALCOHOL CONSUMPTION/SALES ON VILLAGE-OWNED PROPERTY-This requires additional Village considerations and Ohio Dept. of Commerce/Department of Liquor Control permits. The Event Coordinator/Contact Person/Sponsoring Entity must apply for alcohol sales permits directly with the Ohio Department of Commerce/Liquor Control. See attached forms for additional information.
- Request for additional materials (i.e. fencing, signage, barricades, etc.) supplied by and placed by Village Public Service Department personnel are subject to additional fees (cost of materials; personnel costs per employee/per hour) shall be paid by the Event Coordinator/Contact Person/Sponsoring Entity.
- Personnel who are assigned to this event shall be paid for this service, by a majority vote of Council, and in accordance with the Personnel Policies and Procedures Manual of the Village of Whitehouse, Ohio.
- The Village of Whitehouse agrees to furnish personnel under the terms of this agreement, if and only if, personnel are available for such duty as determined by the Chief of Police/Fire Chief.
- Duties of any personnel assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that public safety interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
- If authorized by Village Council, the Event Coordinator/Contact Person/Sponsoring Entity will provide payment for security services no later than 10 days after the event payable to *The Village of Whitehouse*.
- Personnel assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.

____ See attached Request for Safety Services form and map showing location(s) of event.

PLEASE CHECK ALL THAT APPLY:

☐ Alcohol Sales (Ohio Dept. of Commerce/Liquor Control Permit required; minimum of one (1) Whitehouse Police Officer required at event during alcohol sales time).

☐ Fencing (Public Service Department)

☐ Food Truck Inspection(s) (Fire Department)

☐ Tent Inspection(s) (Fire Department)

☐ Traffic Barricades (Public Service Department)

☐ Traffic Signage (i.e., No Parking, etc.) (Public Service Department)

☐ Other (please specify):

This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.

This agreement entered on this 1st day of March, 2023, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person for this event, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

Village Administrator


Event Coordinator/Contact Person

Attachments:

☐ Ohio Revised Code Section 4303.202 F-2 permit legislation.

☐ Ohio Dept. of Commerce/Division of Liquor Control: *How to Apply for a Liquor Permit*

REQUEST FOR VILLAGE SERVICES—VILLAGE OF WHITEHOUSE, OHIO

NAME AND TYPE OF FUNCTION/ACTIVITY:

Kid's Athletic Camp

DATE/TIME OF FUNCTION/EVENT:

June 12-15 9am - noon

LOCATION:

Whitehouse Park - new pavilion

EVENT COORDINATOR CONTACT INFORMATION:

NAME

Sheila Watson

ORGANIZATION

Bee Free Yoga (with Julie's Fitness & Karate Works)

ADDRESS

6763 Providence St. (Julie's Studio)
Whitehouse, OH 43571

PHONE

Cell: (419) 410-3990

FAX

EMAIL

beefreeyoga@gmail.com

 MAP OF EVENT/FUNCTION ATTACHED

PAYMENT (if applicable): Payment for services rendered made payable to:

The Village of Whitehouse, 6925 Providence St., P.O. Box 2476., Whitehouse, OH 43571

For Office Use Only

Date: _____

 Approved as requested.

 Approved, with modifications (specify): _____

 Disapproved (specify): _____

Payment Authorized by Council: Yes No

Payment Amount: \$.00/hour per total number of personnel assigned

Total Number Personnel Assigned:

Total Hours for Event (including any preliminary set-up as needed):

Additional Materials Cost: \$.00

Total Payment Required: \$.00

NOTIFICATIONS:

 Village Administrator

 Chief of Police

 Fire Chief

 Public Service Director

COORDINATION MEETINGS (Scheduled by Village of Whitehouse Representative)

****Meetings are conducted on Mondays at 9:00am****

Date/Time Initial Meeting (45 Days prior to event): _____

Date/Time Meeting (30 Days before Event): _____

Date/Time Meeting (if needed): _____

Request for Special Event

Whitehouse

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: South Fork Duathlon
Coordinator/Contact Person: Julie Theriax / Jeff Gibbs
Address: 6760 Providence St. Whitehouse, OH 43571
Phone: 419-877-1000 Email: shopcyclewerks@gmail.com
FAX: _____
Event Date(s): May 17, 2023 Event Hours: 7:00 - 9:00
Estimated Number of Attendance: 100
Brief Description of Event: Annual Duathlon - Run/Bike/Run

Will the Event Use Signage/Attraction Devices? ☒ Yes ☐ No

Amplified Voice/Music? ☒ Yes ☐ No

Food/Beverage Sales? ☐ Yes ☒ No

Alcoholic Beverage Sales: ☐ Yes ☒ No

Product Sales? ☐ Yes ☒ No

Other (explain): _____

If YES to any of the above, please explain: Announcer at the start/finish line.
Signs (directional) placed on Run and Bike course.

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

☒ Police Assistance ☐ Streets Closed ☐ Enclosed Shelterhouse ☐ Pavilion ☐ Other

Explain: Traffic control on Run + bike routes

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: 6 Total Amount Required per Employee: \$ 40 /hr.

TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ 480

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: _____

Date: 2-28-23

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571

Phone 419-877-5383 . Fax 419-877-5635

whitehouseoh.gov

AGREEMENT FOR VILLAGE SERVICES – SPECIAL EVENT

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign public safety officers to special duties, with such organizations, when, in the opinion of the Village Administrator, Chief of Police and Fire Chief, such duty serves the purpose of public safety, traffic control and the public welfare. Now, therefore, it is agreed by and between the parties as follows:

- The Chief of Police and/or Fire Chief shall assign public safety officers (police/fire personnel) to duty at:

- The police personnel shall at all times be under the control of the Chief of Police.
- EMS REQUEST: Requests for Emergency Medical Service (EMS) standby to supplement this event must be made to the Village Administrator no later than thirty (30) days from the date of the scheduled event. The Fire Chief, or his/her designee reserves the right to honor or reject these requests based upon EMS personnel availability and/or needs of the agency.
- The Fire Chief (or his/her designee) will assign personnel for EMS duty for the event. Fire personnel assigned to this event shall at all times be under the control of the Fire Chief.
- **ALCOHOL CONSUMPTION/SALES ON VILLAGE-OWNED PROPERTY**-This requires additional Village considerations and Ohio Dept. of Commerce/Department of Liquor Control permits. The Event Coordinator/Contact Person/Sponsoring Entity must apply for alcohol sales permits directly with the Ohio Department of Commerce/Liquor Control. See attached forms for additional information.
- Request for additional materials (i.e. fencing, signage, barricades, etc.) supplied by and placed by Village Public Service Department personnel are subject to additional fees (cost of materials; personnel costs per employee/per hour) shall be paid by the Event Coordinator/Contact Person/Sponsoring Entity.
- Personnel who are assigned to this event shall be paid for this service, by a majority vote of Council, and in accordance with the Personnel Policies and Procedures Manual of the Village of Whitehouse, Ohio.
- The Village of Whitehouse agrees to furnish personnel under the terms of this agreement, if and only if, personnel are available for such duty as determined by the Chief of Police/Fire Chief.
- Duties of any personnel assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that public safety interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
- If authorized by Village Council, the Event Coordinator/Contact Person/Sponsoring Entity will provide payment for security services no later than 10 days after the event payable to *The Village of Whitehouse*.
- Personnel assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.

____ See attached Request for Safety Services form and map showing location(s) of event.

PLEASE CHECK ALL THAT APPLY:

☐ Alcohol Sales (Ohio Dept. of Commerce/Liquor Control Permit required; minimum of one (1) Whitehouse Police Officer required at event during alcohol sales time).

☐ Fencing (Public Service Department)

☐ Food Truck Inspection(s) (Fire Department)

☐ Tent Inspection(s) (Fire Department)

☒ Traffic Barricades (Public Service Department) *4pm - shut down St. Louis
2 people / 2 hrs.*

☐ Traffic Signage (i.e., No Parking, etc.) (Public Service Department)

☐ Other (please specify):

This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.

This agreement entered on this _____ day of _____, 20____, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person for this event, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

Village Administrator

Event Coordinator/Contact Person

Attachments:

☐ Ohio Revised Code Section 4303.202 F-2 permit legislation.

☐ Ohio Dept. of Commerce/Division of Liquor Control: *How to Apply for a Liquor Permit*

*Whitehouse Officers = 3-4 2 hours
Waterville Twp. = 2
Lucas Co. Sheriff = 2*

REQUEST FOR VILLAGE SERVICES—VILLAGE OF WHITEHOUSE, OHIO

NAME AND TYPE OF FUNCTION/ACTIVITY:

Southern Fork Duathlon

DATE/TIME OF FUNCTION/EVENT: May 17, 2023, 7:00pm

LOCATION: Cycle Works 6760 Providence

EVENT COORDINATOR CONTACT INFORMATION:

NAME Jeff Gibbs / Julie Theroux

ORGANIZATION Cycle Works

ADDRESS 6760 Providence

PHONE 419-877-1000 FAX _____

EMAIL shop.cycleworks@gmail.com

☒ MAP OF EVENT/FUNCTION ATTACHED

PAYMENT (if applicable): Payment for services rendered made payable to:
The Village of Whitehouse, 6925 Providence St., P.O. Box 2476., Whitehouse, OH 43571

For Office Use Only

Date: _____

____ Approved as requested.

____ Approved, with modifications (specify): _____

____ Disapproved (specify): _____

Payment Authorized by Council: Yes _____ No _____

Payment Amount: \$ 40 .00/hour per total number of personnel assigned

Total Number Personnel Assigned: 6

Total Hours for Event (including any preliminary set-up as needed): _____

Additional Materials Cost: \$ _____ .00

Total Payment Required: \$ _____ .00

NOTIFICATIONS:

☒ Village Administrator

☒ Chief of Police

☒ Fire Chief

☒ Public Service Director

COORDINATION MEETINGS (Scheduled by Village of Whitehouse Representative)

****Meetings are conducted on Mondays at 9:00am****

Date/Time Initial Meeting (45 Days prior to event):

March 13, 2023

Date/Time Meeting (30 Days before Event):

Date/Time Meeting (if needed):

SOUTH FORK ALTERNATE ROUTE

Clint McCormick Created Nov 16, 2022 Route is visible to: Everyone

Whitehouse, OH, United States

12.84 mi
Distance

31 ft
Elevation Gain

Run
Activity Type

- Share
- Duplicate Route
- Add Route to Website
- Print
- Download

Whitehouse

CedarCreek Church
Whitehouse Campus

Nature's
Nursery

Neopole, Waterville Rd

Neopole, Waterville Rd

Neopole, Waterville Rd

Neopole, Waterville Rd

Neopole, Waterville Rd

Neopole, Waterville Rd

Neopole, Waterville Rd

Neopole, Waterville Rd

Neopole, Waterville Rd

Neopole, Waterville Rd

Neopole, Waterville Rd

Camptground

TWO
LOOPS

☐ Bike Path ☒ Map View

Hwy 2A

Go gle

Ge

SOUTH FORK 1

Jeff Gibbs Created May 14, 2021 Route is visible to: Everyone

Whitehouse, OH, United States

1.37 mi
Distance

10 ft
Elevation Gain

Run
Activity type

Share

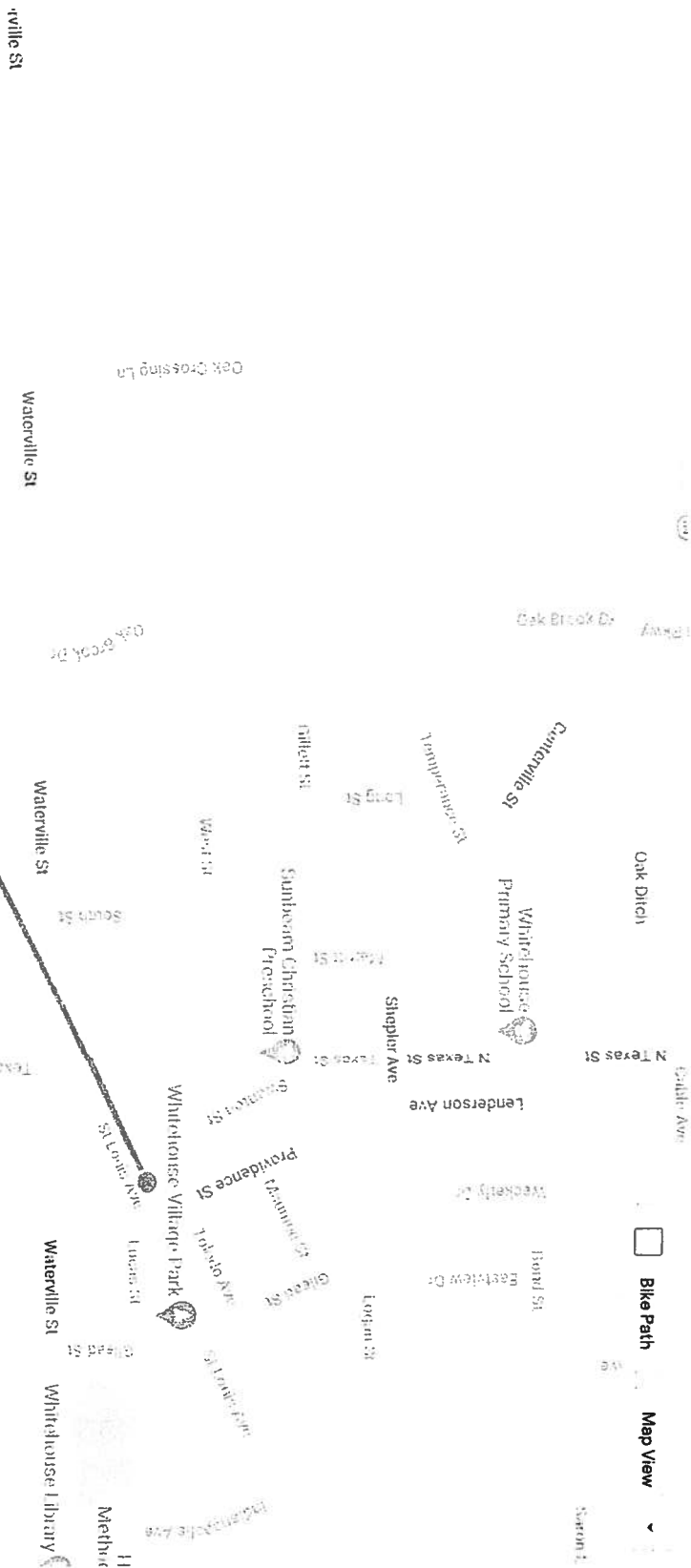
Duplicate Route

Add Route to Website

Print

Download

☐ Bike Path ☒ Map View



Waterville St

Whitehouse Department of Public Service

Waterville St

Oak Crossing Ln

Oak Brook Dr

Waterville St

Heiler Rd

South St

Texas St

Osage St

W. Village St

Waterville St

Whitehouse Library

Marble

Whitehouse Village Park

Lucas St

Head St

Marble

Miller St

Ward St

Sanborn Christian Preschool

Providence St

Lucas St

Head St

Marble

Shipler Ave

Lenderson Ave

Logan St

Cummins St

Whitehouse Primary School

N Texas St

Lenderson Ave

Born St

Frederick St

Marble

Oak Ditch

N Texas St

Lenderson Ave

Born St

Frederick St

Marble

Nona France Park & Quarry

Blue Creek

y

Chap-Stone Rd

Keyboard shortcuts Map data ©2023 Google Terms of Use Report a map

Request for Special Event

Whitehouse

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: White house multisport festival
Coordinator/Contact Person: Julie Theroux / Jeff Gibbs
Address: 6760 Providence White house OH 43571
Phone: 419-877-1000 Email: shopcyclewerks@gmail.com
FAX: _____
Event Date(s): June 24, 2023 Event Hours: 7:30am - 1:00pm
Estimated Number of Attendance: 350
Brief Description of Event: Triathlon Race - swim, bike, run

Will the Event Use Signage/Attraction Devices? ☒ Yes ☐ No

Amplified Voice/Music? ☒ Yes ☐ No

Food/Beverage Sales? ☐ Yes ☒ No Alcoholic Beverage Sales: ☐ Yes ☐ No

Product Sales? ☐ Yes ☐ No Other (explain): _____

If YES to any of the above, please explain: announcer/music at start/finish line
DIRECTIONAL signs along run and bike routes

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

☒ Police Assistance () Streets Closed () Enclosed Shelterhouse () Pavilion () Other
Explain: traffic control along bike route, fire/rescue at swim course

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: 10 Total Amount Required per Employee: \$ 40 /hr.

TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ 1,400

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Julie Theroux Date: 2-28-23

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635

whitehouseoh.gov

AGREEMENT FOR VILLAGE SERVICES – SPECIAL EVENT

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign public safety officers to special duties, with such organizations, when, in the opinion of the Village Administrator, Chief of Police and Fire Chief, such duty serves the purpose of public safety, traffic control and the public welfare. Now, therefore, it is agreed by and between the parties as follows:

- The Chief of Police and/or Fire Chief shall assign public safety officers (police/fire personnel) to duty at:

- The police personnel shall at all times be under the control of the Chief of Police.
- EMS REQUEST: Requests for Emergency Medical Service (EMS) standby to supplement this event must be made to the Village Administrator no later than thirty (30) days from the date of the scheduled event. The Fire Chief, or his/her designee reserves the right to honor or reject these requests based upon EMS personnel availability and/or needs of the agency.
- The Fire Chief (or his/her designee) will assign personnel for EMS duty for the event. Fire personnel assigned to this event shall at all times be under the control of the Fire Chief.
- **ALCOHOL CONSUMPTION/SALES ON VILLAGE-OWNED PROPERTY**-This requires additional Village considerations and Ohio Dept. of Commerce/Department of Liquor Control permits. The Event Coordinator/Contact Person/Sponsoring Entity must apply for alcohol sales permits directly with the Ohio Department of Commerce/Liquor Control. See attached forms for additional information.
- Request for additional materials (i.e. fencing, signage, barricades, etc.) supplied by and placed by Village Public Service Department personnel are subject to additional fees (cost of materials; personnel costs per employee/per hour) shall be paid by the Event Coordinator/Contact Person/Sponsoring Entity.
- Personnel who are assigned to this event shall be paid for this service, by a majority vote of Council, and in accordance with the Personnel Policies and Procedures Manual of the Village of Whitehouse, Ohio.
- The Village of Whitehouse agrees to furnish personnel under the terms of this agreement, if and only if, personnel are available for such duty as determined by the Chief of Police/Fire Chief.
- Duties of any personnel assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that public safety interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
- If authorized by Village Council, the Event Coordinator/Contact Person/Sponsoring Entity will provide payment for security services no later than 10 days after the event payable to *The Village of Whitehouse*.
- Personnel assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.

____ See attached Request for Safety Services form and map showing location(s) of event.

PLEASE CHECK ALL THAT APPLY:

___ Alcohol Sales (Ohio Dept. of Commerce/Liquor Control Permit required; minimum of one (1) Whitehouse Police Officer required at event during alcohol sales time).

___ Fencing (Public Service Department)

___ Food Truck Inspection(s) (Fire Department)

___ Tent Inspection(s) (Fire Department)

___ Traffic Barricades (Public Service Department)

___ Traffic Signage (i.e., No Parking, etc.) (Public Service Department)

___ Other (please specify):

This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.

This agreement entered on this _____ day of _____, 20____, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person for this event, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

Village Administrator

Event Coordinator/Contact Person

Attachments:

___ Ohio Revised Code Section 4303.202 F-2 permit legislation.

___ Ohio Dept. of Commerce/Division of Liquor Control: *How to Apply for a Liquor Permit*

Whitehouse = 4-5 officers 7a - noon \$1,000

Waterville Twp. =

Metro Park =

Fire = 5 2 hrs. \$400

REQUEST FOR VILLAGE SERVICES—VILLAGE OF WHITEHOUSE, OHIO

NAME AND TYPE OF FUNCTION/ACTIVITY:

Whitehouse Multisport Festival

DATE/TIME OF FUNCTION/EVENT: June 24, 2023 7:30 am

LOCATION: Nona France Quarry

EVENT COORDINATOR CONTACT INFORMATION:

NAME Jeff Gibbs / Julie Theroux

ORGANIZATION Cycle Werks

ADDRESS 6710 Providence St.

Whitehouse OH 43571

PHONE 419-877-1000

FAX _____

EMAIL Shopcyclewerks@gmail.com

☒ MAP OF EVENT/FUNCTION ATTACHED

PAYMENT (if applicable): Payment for services rendered made payable to:

The Village of Whitehouse, 6925 Providence St., P.O. Box 2476., Whitehouse, OH 43571

For Office Use Only

Date: _____

☐ Approved as requested.

☐ Approved, with modifications (specify): _____

☐ Disapproved (specify): _____

Payment Authorized by Council:

☐ Yes ☐ No

Payment Amount:

\$ 40.00/hour per total number of personnel assigned

Total Number Personnel Assigned:

10 (5 Police 5hrs. 5 Fire 2 hrs)

Total Hours for Event (including any preliminary set-up as needed): _____

Additional Materials Cost:

\$ _____ .00

Total Payment Required:

\$ _____ .00

NOTIFICATIONS:

☒ Village Administrator

☒ Chief of Police

☒ Fire Chief

☒ Public Service Director

COORDINATION MEETINGS (Scheduled by Village of Whitehouse Representative)

****Meetings are conducted on Mondays at 9:00am****

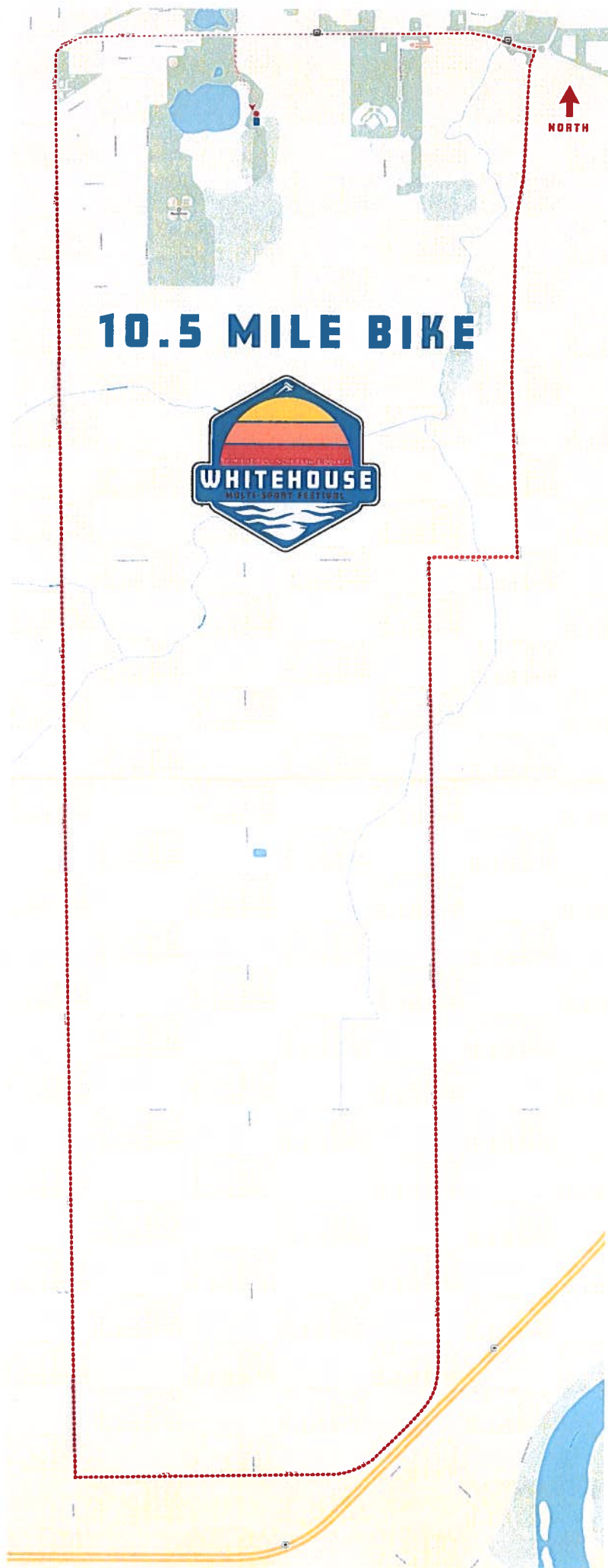
Date/Time Initial Meeting (45 Days prior to event):

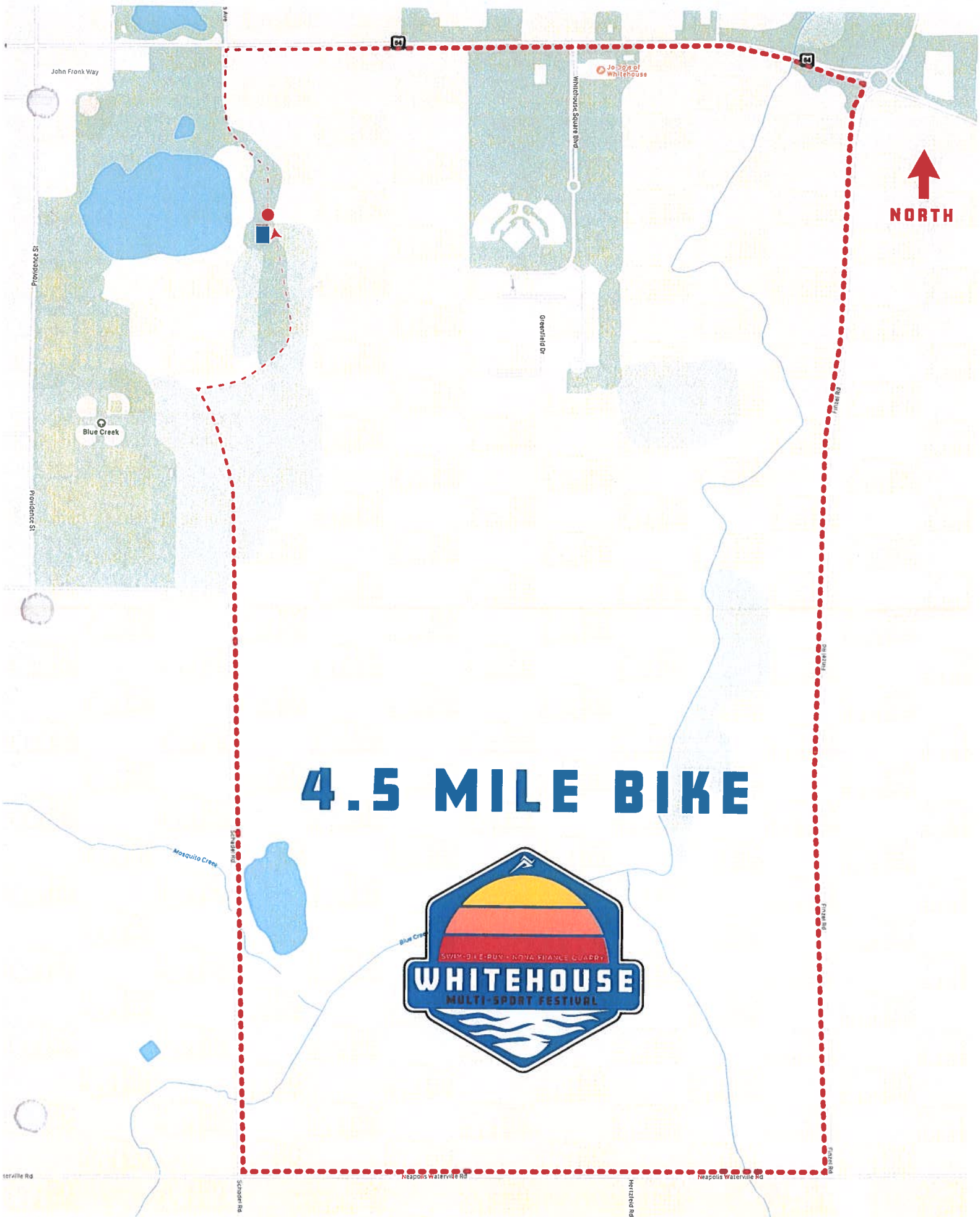
March 13, 2023

Date/Time Meeting (30 Days before Event):

Date/Time Meeting (if needed):

SAT JUNE 24TH

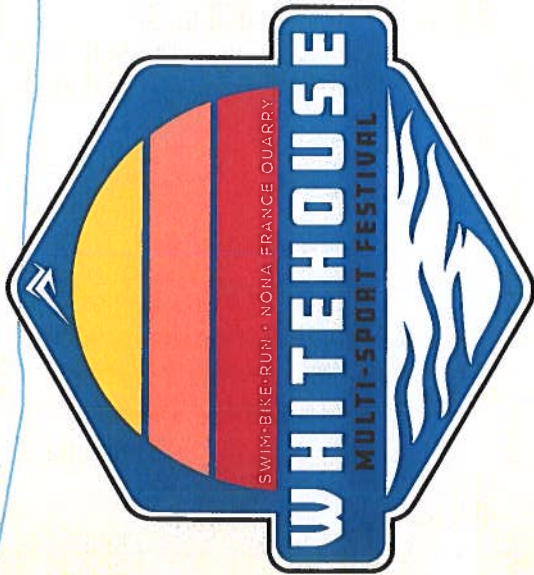




4.5 MILE BIKE



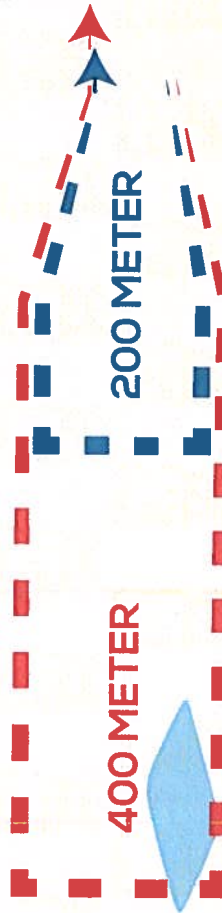
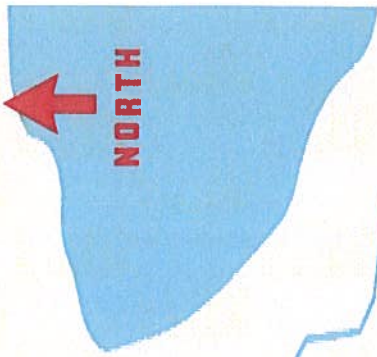




SUM

Schadel Rd

Mosquito Creek



TRANSITION



.75 MILE RUN



Schadel Rd

Schadel Rd

TRANSITION





TURN AROUND

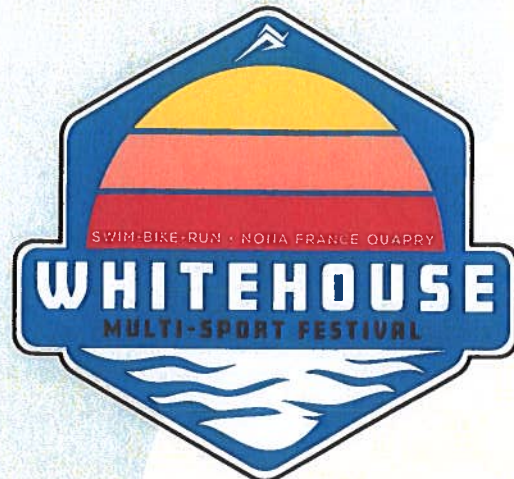


TRANSITION



5K RUN

Blue Creek



Providence St

Providence St



Schoedel Rd

Schoedel Rd
TRANSITION

TURN
AROUND

6.9 MILE RUN

NORTH

ORDINANCE NO. 4-2023

AN ORDINANCE AMENDING WHITEHOUSE MUNICIPAL CODE SECTION 186.012, PURPOSE OF TAX; RATE AND WHITEHOUSE MUNICIPAL CODE SECTION 186.02, EFFECTIVE DATE, OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WHITEHOUSE REGARDING MUNICIPAL INCOME TAX

WHEREAS, the Home Rule Amendment of the Ohio Constitution, Article XVII, Section 3, provides that "Municipalities shall have authority to exercise all powers of local self-government," and the municipal taxing power is one of such powers of local self-government delegated by the people of the State to the people of municipalities; and

WHEREAS, the Village of Whitehouse presently provides for the levy of an annual tax at the rate of one and one-half percent (1-1/2%); and

WHEREAS, the Council for the Village of Whitehouse has determined that it is necessary and appropriate to increase the rate to two percent (2%) in order to continue to provide the excellent services and amenities to the residents of and visitors to the Village of Whitehouse; and

WHEREAS, the purpose of this tax is for general municipal operations, purchases and maintenance of equipment, municipal services and facilities and capital improvements of the Village; and

WHEREAS, this new tax rate shall be effective on January 1, 2024, and continue thereafter; and

WHEREAS, the tax is an annual tax levied on the income of every person residing in or earning or receiving income in the Village of Whitehouse and the tax shall be measured by municipal taxable income; and

WHEREAS, the Village of Whitehouse is levying the tax in accordance with the limitations specified in in Ohio Revised Code Chapter 718; and

WHEREAS, a credit will be allowed against the tax as set forth in Whitehouse Municipal Code Sections 186.08 and 186.081.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE,
LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I. That Section 186.012, Purposes of Tax, Rate, which reads as follows

To provide funds for the purposes of general municipal operations, purchases and maintenance of equipment, municipal services and facilities and capital improvements of the Village, there shall be, and is hereby, levied a tax at the rate of one and one-half percent (1-1/2%) pursuant to original enactment on January 1, 1970 and as amended pursuant to Ordinance 23-2003 and subsequently therefor.

Is hereby repealed.

SECTION II. That Section 186.012, Purposes of Tax, Rate, which reads as follows:

(A) To provide funds for the purposes of general municipal operations, purchases and maintenance of equipment, municipal services and facilities and capital improvements of the Village, there shall be, and is hereby, levied a tax at the rate of two percent (2%) pursuant to original enactment on January 1, 1970 and as amended pursuant to Ordinance 23-2003 and Ordinance 10-2015 and subsequently therefor.

(B) The tax provided for in Section (A) shall be and hereby is an annual tax levied on the income of every person residing in or earning or receiving income in the Village, as measured by each such person's municipal taxable income, all as hereafter provided in this Chapter.

(C) The tax levied under this Chapter 186 shall be levied in accordance with the provisions and limitations set forth in Chapter 718 of the Ohio Revised Code to the fullest extent required for the Village to continue to levy the tax. The required provisions and limitations of Chapter 718 of the Ohio Revised Code are hereby incorporated into this Chapter 186, and those required provisions and limitations of Chapter 718 of the Ohio Revised Code shall control to the extent there is a conflict between provisions of limitations of this Chapter 186 and an express provision or limitation of Chapter 718 of the Ohio Revised Code.

(D) There shall be granted a credit pursuant to the terms of Sections 186.08 and 186.081 of the Whitehouse Municipal Code, as presently enacted and as may be amended.

Is hereby enacted.

SECTION III. That Section 186.02, Effective Date, shall be amended to add the following Section (C):

186.02 (C) The effective date of the two percent (2%) tax to be levied shall be, and hereby is, established to be January 1, 2024.

SECTION IV. That this Ordinance shall take effect and be in full force from and after JANUARY 1, 2024.

SECTION V: It is hereby found and determined that all formal actions of this Council, including any of its committees, concerning and relating to the adoption of this Ordinance were adopted at an open meeting and the deliberations of this Council and any of its committees that resulted in such formal action were in compliance with all legal requirements as set forth by the Charter of the Village of Whitehouse, Lucas County, Ohio. WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2023.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

VILLAGE OF WHITEHOUSE

March 21, 2023

ADMINISTRATION

- 03-21-23** 1. February 28, 2023: Income Tax Collection = \$611,510.77
Compared to last year = \$489,771.58 (24.86% increase)
JEDD & JEDZ collections = \$434,833.31
- 02-19-19** 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

GRANTS

02-07-23

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21. Design Engineering Completed. Legislation for ODOT Bridge Inspection. Project out to bid. Bid over Engineers estimate – bids rejected. Will rebid.
2. **Whitehouse Streets Resurfacing** – This OPWC funded project will see the resurfacing of Wabash St., Lucas St. Gilead St. and all Blue Creek Gardens resurfaced utilizing traditional mill/fill resurfacing methods. This project is a joint funding project with the Lucas County Engineer which will see a large portion of Dutch Road resurfaced. These projects are being schedule for 2023.
3. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024.

PARKS & RECREATION

- 02-21-23**
1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2024.
 2. **Downtown Arbor Park** – To be constructed as part of Streetscape. Awarded to B & J Concrete & Construction - \$21,500 for concrete flat work. Remainder to be constructed by Public Works Staff. Arbor completed. Awaiting final landscaping.
 3. **Ball Field Regrading**-Both Ball Fields in Village Park will see improvements with the regrading of the infield areas
 4. **Tree Commission Urban Forestry Grant**-Whitehouse Applied for and was awarded a 10,000 matching grant to be used for the planting of trees. These trees will be planted at Sandra Park. The trees will be selected by the Tree Commission. Public Works Department will assist in the layout and planting.

STREETS

WATER

02-07-23

1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress. Completed and reviewed.
2. **Field Avenue Water Main Improvements** – Upsize existing water main from 6” to 8”. Anticipate bid to be January 2023 – Out to bid – bid opening 2-3-23.
3. **Industrial Parkway Water Main** – Renew with PVC – upsize from 8” to 10”. Anticipate bid to be January 2023. Out to bid – bid opening 2-3-23.
4. **Elevated Storage** – A new .5MG Water Tower is currently in the design engineering phase. Design engineer is Poggemeyer Design Group.

WASTE WATER

11-01-22

1. **Sanitary Sewer Trunk Main** – Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer’s Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.

STORM SEWER

12-06-22

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.
2. **Decant Pad** – A decant pad will be constructed in 2023 utilizing ARPA funds. The decant pad will be constructed at the Public Work Facility and will be utilized as a dewatering area for wet material waste. Estimated \$50,000.00.

SANITATION

02-07-23

1. Authorized renewal of 5-year contract with ARS. Established 2023 bulk dates as March 25, June 24, and September 23. The drop off dates will be January 7 & 14, 2023. January 7th Drop off – 99 vehicles filling 2-40 yd. dumpsters., January 14th Drop off – 76 vehicles partially filling 2-40 yd dumpsters.

MISCELLANEOUS

- 03-07-23 1. **Building Permits:** 2 new homes as of 03-16-23.
- 01-17-23 2. **Public Works:**
- 1. Water Department
 - a. Valve Exercising
 - b. Hydrant Maintenance Programs
 - 2. Sewer Flushing
 - 3. Storm Water Inspections – Outfalls & Asst. Management
 - 4. Street- Winter operations & Tree trimming.

Boards and Commissions

- A. Board of Zoning Appeals
 - 1. Pending approval of October 5, 2022 meeting minutes
- B. Charter Revision Commission
 - 1. Pending approval of March 21, 2023 meeting minutes
- C. Fire Dependency Board
 - 1. Pending approval of January 18, 2023 meeting minutes
- D. Planning Commission
 - 1. Pending approval of March 7, 2022 meeting minutes
- E. Records Commission
 - 1. Pending approval of June 7, 2022, meeting minutes
 - 2. Pending 2023 Reorganization Meeting
 - 3. Pending Review of Records Set for Destruction in 2023
 - 4. Pending Review of Records Policies
- F. Tree Commission
 - 1. Pending approval of February 23, 2023 meeting minutes
 - 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 - 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee
- F. Personnel & Safety
- G. General
 - 1. Pending review of Council project list